



SAMPLE ACTION PLAN

Group: Peers for Recovery Services **Participants:** Anna, Bob, Cathy, Dave, Elisa, Frank
(Write emails on back of form and one designated person can distribute contacts by email to all)

Example Objectives/Actions for Your Group:

1. Be active stakeholders in County planning for better services

- a. Meet regularly with our peers and supporters to learn, discuss and plan how to be effective stakeholders.
 - b. Build relationships with cultural brokers, leaders, and providers in racial and ethnic communities.
 - c. Develop partnerships and collaborate with diverse allies to educate each other and advocate together.
 - d. Get members of our group on decision-making boards/councils/groups.
 - e. Promote recovery and resiliency-focused services that are consumer and family driven.
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Next Steps in Your County:

Schedule Next Meeting within 4 weeks

Date: Sunday, Sept. 25, 2016 **Time:** 3pm

Location: Cafe Bliss, 100 Serenity Drive, Unity, CA

Examples Tasks required prior to next meeting & who is responsible:

1. Type notes, distribute via email to all here by 9/23. Who: Anna
2. Find venue for our group meetings with 20 seat minimum by 9/30. Who: Bob
3. Talk to MHSA Coordinator and others to compile a list of available County meetings to provide input, and councils accepting members by 9/30. Who: Cathy
4. Compile a target list of diverse stakeholders reflecting the demographics of the county who should be invited to this workgroup by 9/30. Who: Dave



Action Plan Template

Group: _____ Participants: _____
(Write emails on back of one form and designate one person to distribute notes by email to all)

Objectives/Actions for Your Group:

1.

a.

b.

c.

d.

Next Steps for Your Group:

Schedule Next Meeting (within 4 weeks)

Date: _____ Time: _____

Location: _____

Tasks required prior to next meeting and who is responsible:

1. Type notes, distribute to emails on back within 1 week. Who _____
2. _____ Who _____
3. _____ Who _____
4. _____ Who _____
5. _____ Who _____